

001 EAST SHORE UNITARIAN CHURCH

Financial Spreadsheet 5/19/2016 rev

001 OPERATING Budget- Proposed

			2015-16	2016-17	
			Revised	PROPOSED	NOTES
	10	Pledges			
		INCOME PLEDGES			
1	10	4105 Current Year Pledges	743,759	661,077	per OFD update 5-10-2016
		OFD Goal Adjustment		8.66%	\$37k estimated more, \$20,262 new pledges
1	10	4110 Prepaid Current Year Pledges	0	0	
SUBTOTAL CURRENT PLEDGES			743,759	718,339	
1	10	4115 Previous Year's Pledges	13,252	5,000	reduced by \$5k
TOTAL PLEDGES			757,011	723,339	
	15	Offering			
		NON-PLEDGE OFFERING			
1	15	4210 Plate	8,000	8,000	
1	15	4215 Non- Pledge Donation	4,000	4,000	based on stocks/foundation donations
1	15	4220 Second Sunday Ministry	0	0	
TOTAL NON-PLEDGE OFFERING			12,000	12,000	
	20	Miscellaneous			
		MISCELLANEOUS			
1	20	4310 Fellowship Hour	3,000	3,000	net (expenses taken out from cash prior to deposit)
1	20	4315 Copier	100		
1	20	4316 Endowment Int. - Grant Allocation	59,500	32,835	Endowment distribution., Search Committee grant
1	20	4317 Operating Reserve Fund	26,013	0	end of year surplus tbd, to reserves

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1	20	4318 Other Fundraising	0	0	
1	20	4320 Other Misc. Income	11,850	5,600	no Peter's gift; Farmigo estimate, WP donation
TOTAL MISCELLANEOUS			100,463	41,435	
25 Bookstore/Gallery					
BOOKSHOP/GALLERY					
1	25	4405 Book Shop	0	0	closed
500	25	4410 Gallery	4,500	2,500	return to typical
TOTAL BOOKSHOP/GALLERY			4,500	2,500	
30 Cost Sharing					
FACILITIES RENTAL					
1	30	4515 Weddings	0	2,000	assumes two weddings
1	30	4535 PNWD Office	6,360	6,360	\$530/mon
1	30	4550 Recurring Rentals	25,000	28,000	assumes a \$3k increase
1	30	4560 Music School	48,000	48,000	
1	30	4570 One-Time Rentals	8,000	11,000	assumes a \$3k increase
1	30	4580 Parking Lot Rent	0	42,000	35/50 spots for 12 months
TOTAL FACILITIES RENTAL			87,360	137,360	
35 Special Events					
SPECIAL EVENTS					
1	35	4610 Auction	40,000	40,000	
1	35	4630 Salmon Bake	0	0	
1	35	4645 Other Events	0	0	
TOTAL EVENTS			40,000	40,000	

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40		Interest			
		INTEREST			
1	40	4705 Interest Income	18	18	
TOTAL INTEREST			18	18	
45		Lifelong Learning Income			
		LIFELONG LEARNING /RE Programs			
1	45	4655 Adult Education	8,500	13,000	last year's + East Shore LIVE
1	45	4660 Nursery-12	3,500	3,500	RE fees
1	45	4663 Women's Perspective	0	0	
TOTAL LIFELONG LEARNING			12,000	16,500	
TOTAL ALL INCOME			1,013,352	973,152	
200		Senior Minister			
		MINISTRY			
1	200	6105 Sr. Minister Salary	76,326	0	
1	200	6110 Sr. Min. Housing Allow.	39,319	0	
SUBTOTAL SR. MIN SALARY			115,645	0	

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1	200	6115 Sr. Min Health Ins.	0	0	
1	200	6117 Sr. Min Life Ins.	790	0	
1	200	6120 Sr. Min. Retirement	11,565	0	
SUBTOTAL SR. MIN. BENEFITS			12,355	0	
1	200	6130 Sabbatical - Sr. Min.	0	0	
TOTAL SR. MIN PERSONNEL			128,000	0	
OTHER SR MIN EXPENSES					
1	200	7610 Discretionary Expenses	4,000	12,000	recruitment expenses (Search Committee)
1	200	7630 Professional Expenses	0	0	
TOTAL OTHER SR MIN EXPENSES			4,000	12,000	
TOTAL SR. MINISTRY			132,000	12,000	
203	Interim Minister				
INTERIM MINISTER					
1	203	6105 Int. Min. Salary	33,333	51,300	9.5 months per contract
1	203	6110 Int. Min. Housing Allow.	16,667	43,700	split 54% salary 46% housing
SUBTOTAL INT. MIN. SALARY			50,000	95,000	
1	203	6115 Int. Min. Health & Dental Ins.	9,868	6,418	9.5 months per contract
1	203	6117 Int. Min. Life & Disability Ins.	864	1,463	9.5 months per contract
1	203	6120 Int. Min. Retirement	5,000	9,500	
SUBTOTAL INT. MIN. BENEFITS			15,732	17,381	
0	203	6135 Int. Min. Discretionary Expenses	0	0	used for \$10k relocation/visit in FY 2015-16
TOTAL INT. MIN. PERSONNEL			65,732	112,381	

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OTHER INT. MIN. EXPENSES					
1	203	7620 Pastoral/Lay Ministry	7,000	100	no paid staff; funds for cards, etc.
1	203	7630 Professional Exp	4,000	5,400	estimated against known 2016 events (GA, UUMA, Race)
1	203	7635 Second Sunday Ministry	0	0	
1	203	7638 Guest Ministry	11,550	4,000	Worship Committee
TOTAL OTHER INT. MIN. EXPEN			22,550	9,500	
TOTAL INT. MINISTRY			88,282	121,881	
205	Religious Education				
RELIGIOUS EDUCATION					
1	205	6101 DRE Salary	68,400	68,400	FT
1	205	6102 Youth & Young Adults Programs Co	9,186	21,400	50% PT (adding Young Adults)
1	205	6103 RE Coord.Salary	45,000	45,000	at 100% for RE/Facilities Coordinator
1	205	6104 Childcare Staff Wages	6,400	6,400	\$3k for youth, \$3,400 for nursery
1	205	6107 Summer Program Staff	1,000	1,000	
SUBTOTAL RE SALARIES & WA			129,986	142,200	
1	205	6111 DRE Health Ins.	0	0	
		Youth & Young Adult Coordinator	0	223	
1	205	6116 DRE Retirement	6,840	6,840	
1	205	6117 RE Assistant Retirement	4,500	4,500	
SUBTOTAL RE BENEFITS			11,340	11,563	
1	205	6121 DRE P/R Tax	5,233	5,233	payroll tax calc is 7.65%
1	205	6122 Youth Programs Coordinator P/R T	703	1,637	
1	205	6123 Childcare P/R Tax	0	0	1099 empl type

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1	205	6124 RE Adm. Asst. P/R Tax	3,443	3,443	
1	205	6127 Summer Staff P/R Tax	0	0	1099 empl type
SUBTOTAL RE PAYROLL TAX			9,378	10,312	
TOTAL RE PERSONNEL			150,704	164,075	
OTHER RE EXPENSES					
1	205	7630 Professional Expenses	3,500	3,500	Fall conference, GA, other workshops/conference
TOTAL RE OTHER EXPENSES			3,500	3,500	
TOTAL RELIGIOUS EDUCATION			154,204	167,575	
210	Membership				
MEMBERSHIP					
1	210	6105 Membership Manager Salary	21,512	50,950	b/w min-mid salary @ medium III church (UUA)
SUBTOTAL MEMBERSHIP SALA			21,512	50,950	
1	210	6110 Membership Dir. P/R Taxes	1,646	3,898	
SUBTOTAL MEMBERSHIP P/R T			1,646	3,898	
1	210	6115 Membership Dir. Health Ins.	0	0	
1	210	6120 Mbr Dir Retirement	0	3,397	starting Nov. 2016
SUBTOTAL MEMBERSHIP BENE			0	3,397	
TOTAL MEMBERSHIP PERSONN			23,158	58,244	
OTHER Membership EXPENSES					

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1	210	7605 Ads & Events/Outreach	4,081	6,200	SEO, coffee klatch, BBQ, pancake, salmon
1	210	7630 Professional Expense	500	500	
TOTAL OTHER Mbrship EXPENSES			4,581	6,700	
TOTAL MEMBERSHIP			27,739	64,944	
215	Music				
	MUSIC				
1	215	6105 Music Dir. Salary	35,550	35,550	PT 50%
SUBTOTAL MUSIC SALARY			35,550	35,550	
1	215	6110 Music Dir. P/R Tax	2,720	2,720	
1	215	6110 Music Performer's P/R Tax	0	0	
SUBTOTAL MUSIC PR TAX			2,720	2,720	
1	215	6115 Music Dir. Health Insur.	0	0	
1	215	6120 Music Dir. Retirement	3,555	3,555	
SUBTOTAL MUSIC BENEFITS			3,555	3,555	
TOTAL MUSIC PERSONNEL			41,825	41,825	
	SOLOISTS				
1	215	6208 Contract Performers	7,000	5,000	
TOTAL CONTRACT PERFORMERS			7,000	5,000	
	OTHER MUSIC EXPENSES				
1	215	7617 Holiday Performer's Brunch	300	300	

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1	215	7620 Instrument Maint/Repair	200	200	
1	215	7625 Choir Supplies	200	200	
1	215	7630 Professional Expenses	700	700	
TOTAL Music OTHER EXPENSES			1,400	1,400	
TOTAL MUSIC			50,225	48,225	
220	Administration				
ADMINISTRATION					
1	220	6101 Dir Fin & Ops Salary	66,560	69,350	mid salary @ medium III church (UUA)
1	220	6102 Bookkeeper Salary	36,210	37,300	40 hrs/wk, min salary @ medium III church (UUA)
1	220	6103 SJ Outreach Coordinator Salar	40,200	21,400	50% PT (reclassification)
1	220	6104 Caretaker I Salary	30,820	34,840	40 hrs/wk at \$16.75/hr (above mid @ medium III church)
1	220	6105 Caretaker II Salary	15,760	33,280	40 hrs/wk at \$16/hr (b/w min-mid @ medium III church)
1	220	6106 Caretaker III Salary	18,400	0	
SUBTOTAL SALARIES			207,950	196,170	
1	220	6111 Dir Fin & Ops Health Ins.	0	0	
1	220	6112 Bookkeeper Health Ins.	0	0	
1	220	6113 SJ Outreach Coordinator Health Ins.	0	0	
1	220	6114 Caretaker I Health Ins.	0	0	
1	220	6115 Caretaker II Health Ins.	0	0	
SUBTOTAL HEALTH INS.			0	0	
1	220	6121 Dir Fin & Ops Retirement	0	6,935	
1	220	6122 Bookkeeper Retirement	0	3,730	
1	220	6123 SJ Outreach Coordinator Retirement	4,020	223	
1	220	6124 Caretaker I Retirement	3,082	3,484	

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1	220	6125 Caretaker II Retirement	0	2,219	starting Nov 2016
SUBTOTAL PENSIONS			7,102	16,591	
1	220	6131 Dir Fin & Ops P/R Tax	5,092	5,305	
1	220	6132 Bookkeeper P/R Tax	2,770	2,853	
1	220	6133 SJ Outreach Coordinator P/R Tax	3,075	1,637	
1	220	6134 Caretaker I P/R Tax	2,358	2,665	
1	220	6135 Caretaker II P/R Tax	1,206	2,546	
1	220	6136 Caretaker III P/R Tax	1,408	0	
SUBTOTAL P/R TAX			15,908	15,007	
1	220	6155 Labor and Industry Ins.	7,500	7,500	from June 2015 rpt
1	220	6158 Business & Operation taxes	0	0	bookstore & Gallery do theirs
TOTAL Admin PERSONNEL			238,461	235,268	
OTHER Admin EXPENSES					
1	220	7610 Mileage Reimbursement	0	0	
1	220	7620 Brokerage Fees	0	3,000	external audit
1	220	7625 Bank/Credit Card Fees	5,100	5,100	ServiceU online credit card processing fees
1	220	7629 Recognitions	0	0	
1	220	7630 Professional Expenses	450	450	from June 2015 rpt
1	220	7631 Misc Personnel Expenses	1,000	1,000	
TOTAL Admin OTHER EXPENSE			6,550	9,550	
TOTAL ADMINISTRATION			245,011	244,818	
225		Office			
		OFFICE			

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EQUIPMENT					
1	225	6305 Copier Lease	12,000	12,000	contract through 2017
1	225	6325 Equipment Repair/Maintenance	200	200	down
1	225	6326 Equipment Purchase	500	500	
SUBTOTAL OFFICE EQUIPMENT			12,700	12,700	
COMPUTERS					
1	225	6335 Computer Hardware	1,000	0	minister CPU still needed when called
1	225	6340 Computer Software	2,730	4,413	O365,Shelby,ICON,web, ACS
1	225	6345 Computer Consulting	3,000	500	will be more if hiring design on new website
SUBTOTAL COMPUTER			6,730	4,913	
OFFICE SUPPLIES					
1	225	6410 Office Supplies	5,000	5,000	w/ Amazon Prime, Costco Exec.
1	225	6415 Postage	3,450	2,750	stamps general + OFD (assumes email in bylaws)
1	225	6416 Postage Meter Rental	0	0	
SUBTOTAL OFFICE SUPPLIES			8,450	7,750	
TOTAL OFFICE			27,880	25,363	
227	Facilities				
BUILDINGS					
1	227	6810 Insurance	13,000	13,000	
1	227	6815 Facilities Reserve	100	0	to go to Facilities Reserve Designated Fund
1	227	6820 Maintenance Contract Fees	11,300	13,622	contracts - see breakdown in colum AC
1	227	6822 Repairs: Parts & Labor	16,000	16,000	repairs to existing equipment
1	227	6823 Equipment Purchases	3,000	3,000	
1	227	6825 Maintenance Supplies	8,500	8,500	disposable supplies

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1	227	6888 Parking Lot Repair & Maintenance	0	5,000	
SUBTOTAL BUILDINGS			51,900	59,122	
UTILITIES					
1	227	6905 Water and Sewage	14,000	14,574	water up 5.2%,wastewater up 3%, storm up: 4.1%
1	227	6910 Garbage	3,360	2,568	\$214/mo
1	227	6915 Electricity	10,000	10,000	revised
1	227	6920 Telephone, Fax, Internet	5,000	5,000	revised
1	227	6925 Gas	6,000	6,000	\$200 x 3 summer, \$600x9 rest of year
1	227	6928 Alarms		440	Cosco Fire Alarm
SUBTOTAL UTILITIES			38,360	38,582	
SUBTOTAL BLDG/UTILITIES			90,260	97,704	
TOTAL FACILITIES			90,260	97,704	
230	Church Assemblies				
GA/CONFERENCES					
1	230	6615 Large Church Conference	0	1,000	financial support for members to attend UU events
TOTAL GA/CONFERENCES			0	1,000	
235	Dues				
DUES					
1	235	7505 UUA Dues	34,657	30,120	\$60x502 members
1	235	7510 PNWD Dues	15,600	13,052	\$26x502 members
TOTAL DUES			50,257	43,172	

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295		RE Programs			
		RE PROGRAMS			
1	295	7705 RE Curricula/Resources	660	660	
1	295	7707 Adult Programs	4,000	7,400	yoga pass-thru \$3600, ESL
1	295	7730 RE Events	400	400	
1	295	7740 RE Consumable Supplies	1,000	1,000	
1	295	7745 RE Snacks	0	0	
1	295	7750 RE Volunteer Management	1,500	1,500	background cks & OWL training
1	295	7770 Coming of Age	600	600	
TOTAL RE PROGRAMS EXPENS			8,160	11,560	
300		Ministry Teams			
		MINISTRY TEAMS			
1	300	7645 Canvass	0	3,000	OFD
1	300	7650 Archives	300	300	

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1	300	7655 Ace Sound Crew	500	500	
1	300	7660 Flowers	200	200	
1	300	7665 Grounds	1,000	1,000	
1	300	7670 Economic Justice	500	500	
1	300	7680 Membership	7,500	0	moved to Membership
1	300	7695 East Side Social Concerns Council	50	50	dues every year
1	300	7705 Worship	250	0	
1	300	7710 Congregations for the Homeless	625	625	
1	300	7715 Crossroads Meals	1,600	1,600	reflects costs
1	300	7725 Beloved Multicultural Justice	0	500	new Beloved Conversations Group
1	300	7730 Giving Tree	125	125	
1	300	7735 Climate Action	500	500	
1	300	7740 Partner Church Ministry-KH	225	225	other funding available
1	300	7741 Partner Church Ministry-TSG	255	255	other funding available
1	300	7745 ESJCC	100	100	
1	300	7750 Tent City	0	0	program ended
1	300	7755 Welcoming Congregation	100	0	program ended
1	300	7760 YWCA Family Village	300	0	program ended
1	300	7765 P-Patch	75	300	funded by Farmigo
1	300	7770 Peace Ministry Team	0	0	not active
1	300	7780 Women's Center	0	0	not active
1	300	7785 Women's Perspective	0	0	other funding avail
TOTAL MINISTRY TEAMS			14,205	9,780	
TOTAL OPERATING EXPENSE			888,222	848,022	
400	Mortgage				
	MORTGAGE				

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1	400	7010 Mortgage #1 Principle	60,108	60,108	
1	400	7020 Mortgage #1 Interest	65,022	65,022	
1	400	7030 Mortgage #2 Principle	0	0	
1	400	7040 Mortgage #2 Interest	0	0	
1	400	7090 Contra Reduction Chase Loan	0	0	
TOTAL MORTGAGE			125,130	125,130	
TOTAL ALL EXPENSE			1,013,352	973,152	
Surplus/Shortfall -->			0	0	