

East Shore Unitarian Church			
Proposed Budget for Congregational Approval			
July 2018- June 2019			
	Budgeted	YTD (4/30/18)	
Revenues	2017-18	2018-19	Rationale
<i>Total Income - Pledges</i>	735,000	735,000	OFD Goal
<i>Total Income - Other Donations</i>	18,000	18,000	Estate Trusts, collection from previous FY
<i>Total Income - LifeLong Learning Fee Pmts</i>	6,005	8,700	Based on planned programming
<i>Total Income - Fundraising Event Pmt</i>	67,750	43,750	Auction, 5 shows from East Shore LIVE
<i>Total Income - Facilities Rental Pmt</i>	159,360	204,945	Increased parking lot, and outside renters
<i>Total Income - Dept Activities Pmts</i>	80,961	75,159	Based on Team budget activities
<i>Total Income - Other</i>	47,394	81,790	Endowment, Housing Designated Fund
Total Revenues	1,114,470	1,167,344	
Expenses	2017-18	2018-19	
<i>Total Wages</i>	537,553	558,233	Midpoints of Mid Size III Church
<i>Total Payroll Taxes</i>	40,579	41,810	
<i>Total Payroll Benefits</i>	106,240	123,967	Healthcare & Professional Exps. By Dept.
<i>Total Program Expenses</i>	99,317	114,113	Based on Team budget activities
<i>Total Facilities Expense</i>	110,626	93,715	Based on Reserve Data Analysis
<i>Total Business Expense</i>	56,519	78,272	Fees, Taxes, Insurance, Dues (100% of UUA & Regional)
<i>Total Office Expense</i>	28,570	26,620	Software, copier, reduced postage
<i>Total Fundraising Expense</i>	18,500	14,250	Auction, East Shore LIVE
<i>Total Advertising & Marketing</i>	2,920	2,720	Website, Outreach
<i>Total Interest & Loan Expense</i>	113,645	113,645	Reflects refinanced mortgage
Total Expenses	1,114,470	1,167,344	
		0	
Surplus/Shortfall	0	0	Balanced Budget

**Any Voting Member of East Shore may request a printed or emailed copy of the detailed , itemized budget proposal.

Please contact Jason Puracal at dfo@esuc.org (425-747-3780 ext. 110) or pick-up at Admin Building.

Expenses			
Payroll Expenses			
Wages			
1-5005 - Wages - Other Minister	112,000.00	91,500.00	Mid Sized III, MID - start Sept 1
1-5010 - Wages - Membership Manager	27,600.00	28,700.00	Mid Sized III, MID (50/50 w/Mktg & Dev Mgr)
1-5015 - Wages - Music Director	28,010.40	33,425.00	Mid Sized III, MID 0.5 FTE
1-5025 - Wages - Director of LL	70,450.00	54,937.50	Mid Sized III, MID 0.75 FTE
1-5030 - Wages - Program Coordinator	10,400.00	36,112.50	Mid Sized III, MID Half time
1-5035 - Wages - RE Assistant	10,400.00	-	
1-5040 - Wages - Executive Director	78,022.50	96,000.00	King County Area Median Income
1-5045 - Wages - Bookkeeper	43,750.00	45,500.00	Mid Sized III, MID
1-5050 - Wages - Mktg & Development Mgr	27,600.00	28,700.00	Mid Sized III, MID (50/50 w/Membership Mgr)
1-5055 - Wages - Facilities Manager	46,850.00	57,400.00	Mid Sized III, MID
1-5060 - Wages - Caretakers	71,770.40	70,720.00	Mid Sized III, MID
1-5065 - Wages - Office Staff Other	10,700.00	8,737.50	Mid Sized III, MID Quarter time
1-5070 - Wages - Childcare	-	6,500.00	Mid Sized III, MID (382 hrs)
1-5075 - Wages - Teachers	-	-	
1-5090 - Wages - Accrued Vacation Expense	-	-	
1-5095 - Wages - Accrued Staff Bonus Exper	-	-	
<i>Total Wages</i>	<i>537,553.30</i>	558,232.50	
Payroll Taxes			
1-5100 - PR Taxes - MI	10,710.80	9,556.76	
1-5105 - PR Taxes - ME	2,111.40	2,195.55	
1-5110 - PR Taxes - SJ	-	-	
1-5115 - PR Taxes - LL	6,980.63	6,965.33	
1-5120 - PR Taxes - FF	18,664.58	20,896.43	
1-5125 - PR Taxes - MD	2,111.40	2,195.55	
<i>Total Payroll Taxes</i>	<i>40,578.80</i>	41,809.62	
Payroll Benefits			
1-5200 - PR Benefits - MI	22,328.25	27,628.28	Min benefits starting Aug 1, Music Dir benefits
1-5205 - PR Benefits - ME	7,118.00	6,537.61	
1-5210 - PR Benefits - SJ	-	-	
1-5215 - PR Benefits - LL	10,275.00	11,825.33	
1-5220 - PR Benefits - FF	42,415.37	47,143.77	
1-5225 - PR Benefits - MD	4,898.00	4,757.09	
1-5300 - Professional Expense - MI	4,357.97	9,150.00	10% of salary for Dept.
1-5305 - Professional Expense - ME	-	-	
1-5310 - Professional Expense - SJ	-	-	
1-5315 - Professional Expense - LL	7,045.00	7,325.00	10% of FTE salary for Dept.
1-5320 - Professional Expense - FF	7,802.25	9,600.00	10% of salary for Dept.
1-5325 - Professional Expense - MD	-	-	
1-5330 - Discretionary Expense - MI	-	-	
<i>Total Payroll Benefits</i>	<i>106,239.84</i>	123,967.08	
<i>Total Payroll Expenses</i>	<i>684,371.94</i>	724,009.20	

Program Expenses			
1-5400 - Program Expense - Worship	250.00	300.00	candles, etc.
1-5410 - Program Expense - Guest Ministry	2,800.00	5,250.00	8 summer services, 7 rest of year @ \$350 each
1-5420 - Program Expense-Contract Perform	1,000.00	800.00	per estimate of Int. Music Director
1-5430 - Program Expense - Music - Other	700.00	5,880.00	sheet music, piano tuning, ACE
1-5440 - Program Expense - Pastoral Care	100.00	100.00	cards, candles
1-5450 - Program Expense - Ministry - Other	300.00	300.00	Archives
1-5460 - Program Expense - Membership	62,006.00	67,278.27	Membership, Gallery, Seabeck, WP
1-5470 - Program Expense - Social Justice	16,601.00	20,605.00	ESJ Ministry Teams
1-5480 - Program Expense-Children's Progra	5,160.00	4,000.00	
1-5490 - Program Expense - Childcare	6400	-	moved to Wages
1-5495 - Program Expense - Youth	0	2,000.00	in addition to Auction tips
1-5500 - Program Expense - Adult Programs	4,000.00	7,600.00	Yoga contract, other
<i>Total Program Expenses</i>	<i>99,317.00</i>	<i>114,113.27</i>	
Administrative Expenses			
Facilities Expense			
Facilities Reserve Contribution	-		
1-6000 - Utilities - Electricity	10,000.00	10,000.00	
1-6010 - Utilities - Gas	4,500.00	4,500.00	
1-6020 - Utilities - Garbage & Recycling	2,800.00	2,800.00	
1-6030 - Utilities - Water & Sewer	15,303.60	15,303.96	
1-6040 - Utilities - Telephone & Internet	4,200.00	4,140.00	new Comcast contract with LAN
1-6050 - Alarm System	440.00	400.00	
1-6060 - Facilities Equipment Purchases	5,295.00	4,300.00	
1-6070 - Facilities Maintenance	29,620.98	33,978.75	contracts, Reserve Data Analysis
1-6080 - Parking Lot Maintenance	27,934.52	4,454.81	regrade, painting lines
1-6090 - Grounds	2,032.00	5,337.00	Grounds, Flower, P-Patch
1-6095 - Maintenance Supplies	8,500.00	8,500.00	
<i>Total Facilities Expense</i>	<i>110,626.10</i>	<i>93,714.52</i>	
Business Expense			
1-6100 - Accounting & Audit	3,000.00	1,000.00	legal consulting fees
1-6110 - Bank & Credit Card Fees	5,100.00	5,100.00	
1-6120 - Business Licenses & Permits	100.00	100.00	
1-6130 - Business Taxes	8,598.00	8,598.00	Parking lot Related
1-6170 - Dues	21,371.00	38,872.00	100% of UUA & PNWD (\$86* 452 members)
1-6180 - Human Resources	1,000.00	1,000.00	
1-6185 - Insurance	13,100.00	14,502.00	multi peril + umbrella + cyber
1-6195 - Board of Trustees Expense	4,250.00	9,100.00	Board Retreat, 1st Sat, RR
<i>Total Business Expense</i>	<i>56,519.00</i>	<i>78,272.00</i>	

Office Expense			
1-6200 - Computer Consulting	500.00	500.00	
1-6210 - Computer Hardware	500.00	1,000.00	
1-6220 - Computer Software	6,620.09	6,620.09	
1-6230 - Copier Lease & Printing	12,500.00	13,000.00	based on actual
1-6240 - Office & Computer Supplies	5,500.00	3,500.00	based on actual last 2 years
1-6250 - Office Equipment Repair	200.00	-	
1-6270 - Postage	2,750.00	2,000.00	electronic mail delivery increases
<i>Total Office Expense</i>	<i>28,570.09</i>	26,620.09	
Fundraising Expense			
1-6300 - Operating Fund Development	4,000.00	4,000.00	
1-6310 - Auction	12,000.00	7,750.00	internal A/V
1-6320 - Other Fundraising Expense	2,500.00	2,500.00	East Shore LIVE (5 shows * \$500/show)
<i>Total Fundraising Expense</i>	<i>18,500.00</i>	14,250.00	
Advertising & Marketing			
1-6330 - Website	720.00	720.00	
1-6340 - Marketing & Advertising	2,200.00	2,000.00	
<i>Total Advertising & Marketing</i>	<i>2,920.00</i>	2,720.00	
Interest & Loan Expense			
1-6400 - Loan Principal	75,485.41	75,485.41	
1-6410 - Loan Interest	38,160.00	38,160.00	
<i>Total Interest & Loan Expense</i>	<i>113,645.41</i>	113,645.41	
<i>Total Administrative Expenses</i>	<i>330,780.60</i>	329,222.02	
Total Expenses	1,114,469.54	1,167,344.49	
Net Total	0.00	0.00	