

**East Shore Unitarian Church
Meaningful Movies Team Charter 2018-19**

Section A: Name

1. What is the name of your group?

The name of the group is the Meaningful Movies Team.

Section B: Purpose

1. What is the purpose of your group?

The purpose of the Meaningful Movies Team (Team) is to coordinate and support the participation of the Earth and Social Justice Coordinating Council (ESJCC) in the Eastside Meaningful Movies project.

2. How is your work related to one or more of our Seven Principles?

The Team believes that we exist in an interdependent web of all existence in which we strive to treat the earth and every person with inherent worth and dignity. The Team members acknowledge that efforts to respect the environment and to attain a community of peace, liberty, and justice are more effective when people inspire each other and work together.

3. How does your work connect with East Shore's Mission and Vision?

The Team strives to support educational justice programming in the community which can help church members and members of the wider community practice love, promote spirituality, build community, and promote justice.

4. In order to intentionally live our mission in our daily team work, a set of Right Relations guidelines is recommended for all Committees and Teams. Do you have an agreed upon set of guidelines? If not, please develop one this year. The Right Relations Committee will assist you as needed.

As an Affiliate member of ESJCC, Meaningful Movies will use the ESJCC Right Relations Guidelines. In the future, if it becomes a separate Ministry Team with members other than the Council, Meaningful Movies will adopt its own Right Relations Guidelines.

5. What relationship does your group have, if any, to the 2018/19 Ends? Ends are East Shore's goals. Leave this question blank until the Board establishes the Ends.

Meaningful Movies will strive to engage in activities that:

- Contribute to East Shore's visibility as a hub of earth and social justice activities.
- Provide East Shore members with opportunities to view documentary films and engage in discussions that promote awareness of various social justice issues.

6. What are your specific goals for 2018-19? What impact do you expect from your efforts? If an activity is listed, what result do you expect from it? How will you evaluate the impact of your efforts?

Specific Goals for 2018 - 19: Support the Eastside Meaningful Movies project in screening eight social justice films (monthly, excluding summer months and December) for the Eastside community during this church year. We will measure the number of screenings for the year and the number of those that we supported.

Impact: The impact of Meaningful Movies will be seen in the number of attendees at a Meaningful Movie evening and their various reactions to the issues addressed in the film they are watching, and positive actions they take toward the issues raised in the movies.

Evaluations: MM will measure the result of each of its goals through various methods, including:

- Totaling the number of attendees at a Meaningful Movies show.
- Discussing the film and its impact on the various individuals who attend
- Debriefing sessions midway through the year to assess the direction of the event and what needs to be changed to improve the event.

Section C: Group Structure, Leadership, and Decision Making

1. Where does your group fit into East Shore's organizational structure – as a Board Committee, Ministry Team, or Core Team? Who is your staff liaison or partner?

The Meaningful Movie Team is a subsidiary of the ESJCC Core Team and its membership is co-extensive with the membership of the ESJCC? Current Council liaison is Lynn Roesch and the Council's staff liaison is Rev. Furrer.

2. **What are the minimum and maximum numbers of participants? To ensure community representation, no fewer than five members is recommended. If you have fewer than five members, please explain. Who are your current team members?**

Refer to the ESJCC Charter.

3. **What are the leadership roles and responsibilities within your group?**

The ESJCC Chair (currently Ann Fletcher) and Secretary (rotating) assume the usual responsibilities associated with those roles. Lynn Roesch has agreed to be the contact person for the group for communications from staff or board and with the Eastside Meaningful Movies project.

4. **How are the leaders determined, and what are their term limits? Committees, please explain any differences from the term limits recommended in the Overview Section above.**

The roles of Chair and Communications Contact Person are determined by annual vote of the team. The term limit for Chair is one year, with the option to extend that term part or all of another year, if another member cannot be found and all are in agreement. The role of Secretary is rotated monthly among the members of the group, so that no term limit is needed for that position. There is no term limit for the contact person for communications.

- What, if any, are the term limits for your members? Committees please explain any differences from the term limits recommended in the Overview Section above.**

Refer to ESJCC Charter.

5. **How are decisions made in your group (consensus, majority vote, officers, super majority percent? What quorum is needed? Is email vote allowed?**

Decisions are generally by consensus but can be by majority vote of those present if consensus is not achieved. A quorum shall consist of a majority of the current members of the Council.

6. **How are records kept and passed on for your group? If you are a Board Committee, what one person on your team will send the meeting minutes to the Chair of the Archives Team?**

Official minutes are taken at the Steering Committee's yearly planning meeting to guide Meaningful Movies for all the shows. These minutes are distributed to members of the Steering Committee via email.

The Meaningful Movies liaison will include a brief report in the ESJCC's monthly report to the Minister and the Board. These reports are part of the Board packet which is already archived.

Fiscal records are maintained by the ESUC bookkeeper.

7. How are members recruited and oriented?

The Council reviews its membership annually and recruits potential candidates to fill programmatic or issue needs. New members are oriented by becoming familiar with the UUA Social Justice Empowerment Program Manual and the group charter.

8. What, if any, qualifications are required for membership or leadership?

Members of the group are generally persons who have taken an active role in one or more of our social justice ministry teams.

9. How does your group communicate and collaborate with the larger East Shore Community?

The group communicates through the newsletter, the weekly blast, notices in the order of service, posters, and announcements during Sunday services.

The ESJCC employs various avenues to encourage earth and social justice activities throughout ESUC. Of these activities, the Team will focus especially on:

- I. Presenting educational and advocacy programs to inform and involve ESUC members and friends about current ESJ issues facing our local community, our region, our state, our country, and the wider world.
- II. Providing inspirational events that affirm and promote the Seven Principles and that may lead to congregants becoming engaged in earth and social justice action.

10. What one person on your team is authorized to approve communications publicized by Staff? Who is the designated back up person?

The Communications Contact Person, currently Lynn Roesch, is authorized to approve communications publicized by Staff. Cathy Barich is the current back-up person. Her name has been sent to Nicole Duff who manages communications.

11. What types of decisions is your group authorized to make?

The Team follows democratically-chosen guidelines to assist the earth and social justice work at East Shore and to monitor its own effectiveness in supporting the Meaningful Movies Eastside project. The current guidelines are to:

- I. Support and empower ESJ Ministry Teams by offering films for the community that address the current social justice issues of the day.
- II. Facilitate ESJ education and activities between ESUC and the broader community.
- III. Evaluate the Team's effectiveness and its charter yearly.

12. What kinds of recommendations, if any, does your group make and to whom (Board, Minister, Staff, Congregation)?

The group does not make recommendations to the Board, Minister, Staff, or Congregation.

13. Does your group plan to sponsor any outside groups to use the church facilities? If so, please see Board Policy 1.16a and the Staff Procedures for Sponsorship of outside groups.

Meaningful Movies does not plan to sponsor any outside groups this year.

14. What is the expectation for longevity of the group and the plan, if any, for disbanding the group?

It is expected that this will be an ongoing group in our congregational life.

Section D: Finances:

1. Will your group present a budget proposal to the Budget Team next year?

The Team will not present a budget proposal on behalf of itself each year.

2. If the Operating Fund is unable to grant the full amount of your budget request, will the group reduce its expenses or due its own fundraising?

There is no budget request, so this question is not applicable.

- 3. If your group plans to do fundraising, please describe how it will do this. If you plan to solicit donations, use the following wording: "Your donation goes to East Shore's operating funds which supports (name of your team) and other programs."**

The income for the Team will be the donations received at the monthly screenings offered by the Eastside Meaningful Movies project. There will be no special outside fundraising to support this project beyond the collection of donations already mentioned.

- 4. What kind of decision process exists for how the money is used?**

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Meaningful Movies Eastside Steering Team will determine by majority vote which films will be purchased for screening each year. The expenses will be the cost of DVDs and screening rights for the films and minor administrative and overhead expenses such as name tags, copies, and markers.

- 5. Which one person on your team is authorized to approve team expenses? Who is the designated back up person?**

Expenses shall be approved by the Communications Contact Person, currently Lynn Roesch. **Jenny Hall is the current back-up person. Her name has been sent to Nicole Duff who manages communications.**

- 6. Does your group have the need for a Prudent Reserve (funds set aside to hedge against a contract liability)? If so, how much and what for?**

The group does not have the need for a Prudent Reserve.

