

Draft Minutes – ESUC Congregational Annual Meeting – 6/9/2019, 11:34 AM

East Shore Unitarian Church - 2019 Annual Congregational Meeting

6/9/2019 ♦ 12700 SE 32nd Street, Bellevue, WA 98005 ♦ (425) 747-3780 ♦ www.esuc.org

Agenda:

- 1. Opening words, Reverend Stephen Furrer**
- 2. Call to Order**
- 3. Establishment of a Quorum**
- 4. Adoption of Robert's Rules of Order (and appoint a Parliamentarian)**
- 5. President's Report - Board goals and status - Growing the church and our faith**
- 6. Acceptance of 2018 Annual Meeting Minutes**
- 7. Approval of 2019-2020 Operating Budget**
- 8. Election of 2019-2020 Officers and Board of Trustees**
- 9. Election of 2019-2020 Nominating Committee Members**
- 10. Recognition of Lay Leadership • Installation of new and continuing officers and Board**
- 11. Closing Words, Adjourn**

- 1. Opening words by Reverend Steven Furrer**
- 2. Call to Order** – by Tom Doe, President, Board of Trustees
- 3. Establishment of a Quorum** – 151 members signed in, which is over 25% of eligible members, quorum was established
- 4. Robert's Rules of Order were adopted** – Mike Radow was appointed parliamentarian. Mike Radow moved that the 10-minute speaking time limit in Robert's Rules of Order be suspended, and speakers will be limited to about one minute. Ann Fletcher seconded the motion.

Motion passed by acclamation, none opposed.

5. President's Report – Tom Doe

Tom recognized the loss of Dick Jacke this year, and we had a moment of silence. We also recognized the loss of Susan Morrison this year, and had another moment of silence

Tom recognized, and invited congregants to the microphone to add to the list, many members who spent much time working for the church this year. Tom discussed the difficult times we are living in, and how that can affect our lives and follow us into church. He hopes that we can find the inner goodness of each us.

Tom presented the research he has done on church membership and pledging over the last decade. Membership has declined since 2008, which threatens the financial stability of the church. Over those years, we have increased our average pledge, and increased our non-pledge income, which has masked the underlying trend. To reverse this, Tom proposes that we work hard to grow the church and become a home for all the potential UU's in our area. He recommended a goal of 40 net new members, and 30 new pledging units per year.

Letter to the congregation from the outgoing board - Mark Norelius, board member and right relations liaison, read a letter discussing how the board of trustees could have better overseen the Holly House process.

6. **Acceptance of 2018 Annual Meeting Minutes** – Janet Garrow moved, and Tom Ball seconded that we accept the minutes of the 2018 meeting. Jenny Hall pointed out that there was an incorrect pronoun in the minutes on page 4, under **Recognition of Lay Leadership**, line two – “**He** also recognized...” and Jenny proposed an amendment to change the pronoun **he** to **they** to correct the error.

The amendment was passed, and the minutes were accepted by acclamation, with no dissenting votes.

7. **Approval of 2019-2020 Operating Budget** – Marcy Langrock, treasurer, and Jason Puracal, Executive Director summarized the year’s finances and presented the proposed budget.

For the current year, we are currently running a surplus of \$150,000 but project ending up with a deficit for the year of \$6,000. We will use the previous year’s surplus to cover the deficit. The primary reason for the deficit is rolling over ~\$8k in revenue from Church Mutual for the partial claim payment to cover damage in the lower parking lot as this work will happen in the next fiscal year. The current mission fund drive is ahead of where we were last year, but short of our goal. Average pledge per member has again increased.

The team working on the budget this year included Marcy Langrock, treasurer, Tom Doe, president, Claudia Hirschey, financial stewardship, Stephen Furrer, developmental minister, and Jason Puracal, Executive Director. The budget process started in January. Input is received from board committees and ministry teams in February and March. Ideas were gathered in April and May, a draft was proposed to the board in May, and town halls were held in June.

The proposed budget shows \$1,297,464 in expenses and income. \$241,269 of income will come from the endowment fund, above the normal distribution per the Endowment Charter (\$43,802), with a potential plan to pay that back from the Holly House proceeds when they are available.

A summary of the proposed budget is included as Appendix A.

Comments by Reverend Stephen Furrer –

Rev. Steve discussed the timing required by a developmental minister, noting that change does not come quickly. He noted that he Aisha and Jason have been fine tuning the SLT model. He thinks the budget has some risk, and it is a risk that makes sense. Steve is working on a plan for growth. He would like to help us be a breakthrough church.

Motion to approve the proposed budget - Motion to approve was made by Jennifer Sumner and seconded by Katherine Fugitt.

Discussion of proposed budget – Comments were made by Walter Andrews, Bill Austin, Janet Garrow, Leta Hamilton, Peggy Phillips, Tom Ball, Jim Shuman, Bill Carlstrom, Linda Freeburg, Susan Tessaro, Louise Wilkinson, David Langrock, Kirstie Lewis, Trish Hunter, Ben Sakamoto. Eleven comments supported the budget, three were requests for clarification, and no one spoke against the budget.

Motion to close discussion – Ben Sakamoto moved, and Dennis Fleck seconded a motion to close the discussion and proceed with a vote. Passed by acclamation with no dissenting votes.

Vote to approve the proposed 2019-2020 budget –
147 in favor, 4 opposed, proposed budget passed.

8. Election of 2018–2019 Officers and Board of Trustees

Please refer to Appendix B for a list of officers, board members, and nominating committee members with details about each term.

Janet Garrow moved, and Mary Anderson seconded the motion to approve the slate of nominated officers and trustees

The motion to approve all candidates passed, no dissenting votes

Our incoming Board officers include Dennis Fleck – President, Mike Radow – Vice President, Marcy Langrock – Treasurer, and Jerry Bushnell – Secretary. Our trustees at large include new members Geoff Soleck and Maury Edwards. Returning members include Paul Buehrens, Evelyn Smith and Mark Norelius. Sara Brannman has just completed year one of a three-year term, but will not be able to continue, so the board will be selecting a replacement for the 2019-2020 board year.

9. Election of 2019-2020 Nominating Committee Members

Barbara Elliott moved, and Marilyn Fogelquist seconded a motion to approve the slate of nominating committee members. Please note that currently there is no candidate for chair of the nominating committee, and the board will be looking for a candidate.

The motion to approve the candidates for the nominating committee passed, no dissenting votes.

Our nominating committee for the new year includes Jeanne Lamont, Janis Pock, Katie Edwards, and Martin Cox.

10. Installation of New and Continuing Officers and Board

All members of the Board of Trustees for Fiscal Year 2019/2020 were invited to the Dias. The Congregation and the Board entered a mutual covenant through a Responsive Reading.

Recognition of Outgoing Board Members, Officers

Dennis Fleck, incoming president, recognized the departing officers and members of the board:

Tom Doe - outgoing president, David Baumgart – Outgoing Secretary

Lee Dorigan - outgoing member at large, Sara Brannman – outgoing member at large

The outgoing board members were presented with gift baskets from the current board

Words from incoming president Dennis Fleck, and goals for the year

Dennis encouraged us to move forward supporting Reverend Steve's developmental ministry and to work toward becoming a welcoming church. We will develop a process for how to decide about disbursement of the Holly House funds designated for Earth and Social Justice. Dennis points out that we need to decide on an inclusive process prior to making decisions about the fund disbursement

11. Closing Words, Adjourn

Janet Garrow moved, and Jeanne Lamont seconded a motion to adjourn the meeting.

Motion passed by acclamation, with no dissenting votes.

Reverend Furrer read closing words

The meeting was adjourned at time 12:54 PM

These draft minutes were compiled and submitted by Jerry Bushnell, Board Secretary.

P.S. Please contact Jerry Bushnell for any additions or corrections to these minutes. Jerry's email is jerrybushnell@comcast.net

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Appendix A – Summary of proposed 2019/2020 Budget

East Shore Unitarian Church				
Proposed Budget				
July 2019- June 2020				
	Budgeted	Projected	Proposed	
Revenues	2018-19	2018-19	2019-20	changes due to
Total Income - Pledges	735,000	625,997	615,000	based on pledging trends, MFD, & FY18/19
Total Income - Other Donations	18,000	18,930	18,000	based on FY18/19
Total Income - LifeLong Learning Fee Pmts	8,700	16,267	8,000	Yoga, OWL (non-Members)
Total Income - Fundraising Event Pmt	43,750	51,269	48,750	Auction, East Shore LIVE
Total Income - Facilities Rental Pmt	204,945	225,117	214,983	based on rental contracts & current FY
Total Income - Dept Activities Pmts	75,159	94,631	100,960	Membership, Seabeck, WP, Grounds
Total Income - Other	81,790	115,446	291,771	Endowment, Misc.
Total Revenues	1,167,344	1,147,658	1,297,464	
Expenses	2018-19	2018-19	2019-20	
Total Wages	558,233	567,721	646,526	DLL & RE Coordinator FTE, Music 3/4, Office Recpt 1/2
Total Payroll Taxes	41,810	43,431	48,098	
Total Payroll Benefits	123,967	107,745	115,842	
Total Program Expenses	114,113	117,029	118,061	BRJ, CAM, ESJCCC
Total Facilities Expense	93,715	100,698	114,965	utilities, maintenance, tree work
Total Business Expense	78,272	89,266	92,633	Right Relations
Total Office Expense	26,620	25,567	27,989	
Total Fundraising Expense	14,250	10,975	11,250	Auctioneer volunteer
Total Advertising & Marketing	2,720	565	8,455	new external website, advertising
Total Interest & Loan Expense	113,645	113,645	113,645	
Total Expenses	1,167,344	1,176,640	1,297,464	
Surplus/Shortfall	(0)	(28,982)	(0)	

Appendix B Slate of Candidates

Board of Trustees

President	Dennis Fleck	1-year term
Vice President	Mike Radow	1-year term
Treasurer	Marcy Langrock	2nd yearly term of four max
Secretary	Jerry Bushnell	1st yearly term of four max
Trustee-at-Large	Geoff Soleck	1st year of 3-year term
Trustee-at-Large	Mauray Edwards	3rd year of 3-year term
Trustee-at-Large	Paul Buehrens	3rd year of 3-year term
Trustee-at-Large	Sara Brannman	1st year of 3-year term
Trustee-at-Large	Evelyn Smith	2nd year of 3-year term
Trustee-at-Large	Mark Norelius	2nd year of 3-year term

Nominating Committee

Chair (Board-Appointed)		1st yearly term of 2 max
Member	Jeanne Lamont	1st year of 2-year term
Member	Janis Pock	1st year of 2-year term
Member	Katie Edwards	2nd year of 2-year term
Member	Martin Cox	2nd year of 2-year term